

HOMER TOWNSHIP

Meeting Minutes

December 14, 2020 at 7:00 P.M.

BOARD OF TRUSTEES COMBINED PLANNING/BUSINESS MEETING
Homer Township
14350 W. 151st Street
Homer Glen, Illinois 60491

*Meeting Minutes presented to the Board 1-11-2021
Meeting Minutes approved by the Board 1-11-2021*

Due to the Resurgence in the Coronavirus Pandemic, the meeting will be conducted by Zoom teleconference in accordance with Illinois Gubernatorial Executive Orders, CDC Guidelines and the Open Meetings Act.

The public may attend the meeting electronically using the Passcode: 806958

URL: <https://us02web.zoom.us/j/89249422961?pwd=bURPRTNiSldwZUxpdlJNTFB4b1BOQT09>

Or join by telephone: Dial: 312 626 6799, Webinar ID: 892 4942 2961, Passcode: 806958

Note: If you are participating by a landline telephone and wish to speak during the public input portion of the meeting, you must pre-register the landline phone number with the Township Clerk no later than 3p.m. on December 14, 2020. Email the Clerk at: k.kruczak@homertownship.com or phone at: 708-301-7042.

An audio recording of the meeting will be available on the website: <http://www.homertownship.com/>

Supervisor Meyers conducted the Meeting of Township Board where the following official business was transacted. Also present was Attorney Sramek, Township Clerk Kruczak and Highway Commissioner Mike De Vivo who joined the meeting at 7:16 pm. Assessor Szynkowski was absent.

The Meeting began at 7:00 pm with the Pledge of Allegiance to the Flag of the United States of America and ended at 8:02 pm

1. **Call to order and Pledge of Allegiance to the Flag of the United States of America:** The meeting was called to order at 7:00 pm and the Pledge of Allegiance to the Flag of the United States of America was performed.
2. **Roll Call:** Supervisor Meyers, Trustees Kalas, Kruczak and Fijan. Trustee Offord-absent
3. **Matters from the Public::**
 - A. Open the floor for public input: None
4. **Accounting:**
 - A. November, 2020 account payables and receivables
 - 1) Motion to approve the November, 2020 account payables and receivables of the following funds by Trustee Kruczak, second by Trustee Kalas, All yes (Trustee Fijan joined meeting at 7:03pm and participated in the approval of the November 2020 account payables and receivables vote), Motion Carries
 - a) Equipment & Building
 - b) Founders Crossing Bond
 - c) Founders Crossing (Operating)

- d)** General Assistance
- e)** Open Space
- f)** Park Maintenance
- g)** Park Developer Contributions
- h)** Road and Bridge
- i)** Town

B. Line Item Transfer of Budget Appropriation:

- 1) None submitted

C. Request for funding contributions (Resolution HT 2013-06/10):

- 1) Presentation by Jacqueline McFedries, Volunteer Recruitment Coordinator, CASA of River Valley.
(Jacqueline McFedries did not join meeting by zoom and did not participate)
- 2) Request from Lockport Fish Food Pantry to approve monetary assistance/reimbursement with providing food/pantry items to disadvantaged Homer Township residents. **Motion by Trustee Kalas to approve a \$1000.00 monetary assistance/reimbursement to the Lockport Fish Food Pantry for providing food/pantry items to disadvantaged Homer Township residents, second by Trustee Kruczek, all yes, Motion carries.**

5. Highway Commissioner Mike DeVivo Report:

- A. *Commissioner submits HTRD-121420, an Ordinance levying taxes in the amount of \$5,081,039 for all road purposes for the Homer Township Road District for the tax year 2020, collectible in 2021.*
 - 1) Motion to adopt Commissioner's Ordinance HTRD-121420 and Ordinance levying taxes in the amount of \$5,081,039.00 for all road purposes for the Homer Township Road District for the tax year 2020, collectible in 2021 by Trustee Kruczek, second by Trustee Kalas. Discussion: Trustee Kalas is concerned about the increase of the levy as compared to the previous year. Supervisor Meyers concurs noting that the Levy has increased by 3.040 percent which equates to approximately \$149,890.00 additionally requested. Trustee Kruczek questioned if the Commissioner is above the permissible Consumer Price Index (CPI) increase. The CPI this year, Supervisor Meyers explained is 2.3 percent. Attorney Sramek clarified that the CPI is 5 percent or whichever is less. New growth however, Sramek explained, could be the reasoning for the increase in Commissioner De Vivo's current calculations.

(Commissioner De Vivo joined the meeting at approximately 7:16 pm citing he had difficulty signing into the zoom meeting. Supervisor Meyers reminded him that he is sent a personal invitation via email to each Zoom Board meeting in which he could login to the meeting with greater ease).

Regarding the Levy, Commissioner De Vivo explained the increase is taking into consideration new growth. However, the Commissioner admitted, he generally submits for a higher amount as he often is capped by the County as to what he can receive. Supervisor Meyers queried if the Commissioners Levy was in compliance with the Truth in Taxation Law obligations which allows you to levy up to 5 percent or the CPI, whichever is less. The Commissioner replied that he always adds a little more to capture new growth. Attorney Sramek noted that the lesser of the 5 percent or CPI doesn't account for new growth and if you estimate new growth and overshoot it then it is automatically reduced to the appropriate number. Going on, the Supervisor asked the Commissioner to explain why he fails to show in the Levy request individual amounts for line items that were levied in 2019 which amount to the \$149890.00. Commissioner De Vivo answered the calculation of the increase is not based on the levy, the calculation is based on the increase in the extension. Supervisor Meyers went on, asking when you break down what you're levying for, the individual amounts, under the general Road Fund and Road & Bridge (equipment and buildings) what areas did you increase the \$149890.00. Commissioner De Vivo stated he doesn't have the information in front of him, but as he recalls there was a \$200,000.00 increase in road maintenance. The Commissioner believes that the equipment and building line item was lowered from last year.

Supervisor Meyers stated that the Road District Levy must be adopted and filed with the County Clerk before the last Tuesday in December. Therefore, this consideration of the Road District Levy is a timely matter for this Board. The Supervisor explained, the Board has been previously told by their legal advisors that they do not have the ability to amend the Commissioners Levy request and it must be certified by the Board. The Supervisor however requested that the record reflect that she will vote no to approving this Levy referring to the increase as unnecessary, the Levy request is higher than the CPI, and in light of the Road District and the current affairs with the Village of Homer Glen. Citing, the Supervisor added, that the Village will be levying a tax of \$1,500,000.00 as well for these same road services. Trustees Kalas, Kruczak and Fijan Yes, Supervisor Meyers No. Motion carries.

Supervisor Meyers questioned Commissioner De Vivo about accounts payable and receivables (*Commissioner De Vivo was not present during the approval of accounts payable and receivable at this meeting*). The Supervisor asked about the Highways Departments expenditures to the Big Blue Box. This expenditure indicated that two standard twenty foot off site containers were being utilized. The Supervisor asked what these boxes are being used for and where are they located. The Commissioner replied the boxes are at the Highway Department and are being used for external storage of items that previously occupied the areas being remodeled at the Highway Department. Once the new storage building is completed, these stored items will be moved there and the containers will be removed.

Regarding an invoice from Whiteline Construction in the amount of \$58,338., the contractor awarded the bid for concrete, sidewalks, curbs, and gutters through the Highway Department, Supervisor Meyers noted that the invoice had a line item stated “various areas in Homer Glen” in the amount of \$20,008. What areas, the Supervisor asked does this include. Commissioner De Vivo stated that this bid went out twice. One bid included a more concentrated area which is more appealing to large contractors and the other was for various areas spread within the Village. Whiteline won the bid for the smaller but less appealing bid. This bid awarded several miscellaneous areas throughout Homer including the sidewalk from the Village to the Library as well as a sidewalk in front of the Township. Meyers questioned if the other two line items (\$11,628. and \$26,702.) were for installing sidewalks in front of the Library and Township offices. The Commissioner confirmed they were. Meyers asked what the purpose of installing those sidewalks were (especially considering there was already existing sidewalk connections between the Township and Library) and the Commissioner explained that employees of the Library often park at the Village parking lot and this was to facilitate easier access to the Library.

6. Assessor Karen Szynkowski Report: No Report

7. Clerk Kathy Kruczak Report:

A. FOIA Report:

- 1) FOIA tracker report: November 2020

B. Minutes: (Approved Township meeting minutes & audio recordings are available at www.homertownship.com)

- 1) Minutes presented for Board review and endorsement:
 - a) November 9, 2020 Regular Board Meeting
 1. Motion to approve the November 9, 2020 Regular Board Meeting Minutes by Trustee Kalas, second by Trustee Fijan, No discussion, All yes, Motion carries
 - b) September 29, 2020 Special Meeting Closed (Executive) Session
 1. Motion to approve the September 29, 2020 Executive Session Meeting minutes without release by Trustee Kalas, second by Trustee Fijan, No Discussion, All yes, Motion carries.
 - c) November 9, 2020 Executive (Closed) Session

- 1. Motion to approve the November 9, 2020 Executive Session Meeting minutes without release by Trustee Fijan, second by Trustee Kruczak, No Discussion, All yes, Motion carries.**
- 2) Semi-annual review of closed (Executive) session minutes evaluating consent of public release as required by 5 ILCS 120/2.06:**
 - a) May 13, 2019 approved minutes not released.**
 - 1. Motion to restrict the release of the May 13, 2019 Executive minutes by Trustee Kruczak, second by Trustee Kalas, No Discussion, All yes, Motion carries.**

C. Public Notice of 2021 Township Meeting schedules:

- 1) The annual notice of the 2021 Township Board and Committee meeting schedules have been publicly posted as required by law. Copies have been provided for the Board and are posted on the Townships newly renovated website.**

8. Supervisor Pam Meyers Report:

A. Administration:

- 1) CDBG Program-Homer Township/Lockport Heights Sanitary District/ Will County**
 - a) Homer Township's 2020 CDBG Public Facilities and Improvements Grant application has been contingently awarded.**
 - 1. The Bid openings occurred November 30, 2020 and there were six Bids submitted. The Bids were assessed by V3 Engineering firm and tabulated. V3 is recommending that Conley Excavation submitted the lowest qualified, responsible bid in the amount of \$362,793.50.**
 - a. Motion by Trustee Kalas, second by Trustee Fijan giving the Supervisor the authority to accept the Conley Excavation bid as recommended to be the lowest qualified, responsible bid on the project. No Discussion, All yes, Motion carries.**
 - 2. The bidder/contract cannot begin until after funding becomes available and the Township receives the Notice to Proceed from Will County.**
- 2) CARES Act Local Government Assistance Act grant funding:**
 - a) Two applications for the coronavirus associated expenditure reimbursements totalling \$10,000 were submitted. We have been notified that both applications have been deemed eligible for reimbursement and the allocations set aside for Homer Township are now depleted. We anticipate receiving payment soon.**
- 3) Updated Township Website:**
 - a) The updated website is live. A special acknowledgement goes to Clerk Kruczak and our Township employees for taking on the extra work providing content which continues as a work in progress. Supervisor Meyers added that she refutes the Social media posts that indicate that the Township has been paying thousands of dollars a month to complete the website which is not the case. This project initially begun by Clerk Sowa and was completed primarily by Clerk Kruczak and staff in addition to their standard designated responsibilities.**
- 4) PACE/Central Will Dial-A-Ride Program sponsored by the Township:**
 - a) The 2021 PACE Paratransit Local Share Service Agreement has been submitted with no changes. Supervisor Meyers added that these services were previously administered by the Highway Department who years ago decided to withdraw from funding this service. At that time the then Township Board decided to continue these necessary services on behalf of the special needs and senior participants.**
 - 1. Motion by Trustee Kalas, second by Trustee Kruczak, directing the Township Supervisor to execute the Service Agreement. Discussion: Trustee Fijan asked if this is for the current PACE Dial-a-Ride services provided by PACE and the Township. Supervisor Meyers responded yes. All Yes, motion carries.**
 - b) The annual cost summary and monthly ridership reports have been provided. Supervisor Meyers indicated that monthly usage has increased.**

B. Financial/Accounting:

- 1) Senior Housing Bond Property Tax Abatement:**

- a) Township Supervisor announces that the Township has funds lawfully available to pay the principal of or interest on the Township's \$2,365,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012A, dated June 14, 2012 (the "Bonds") and the amended Bond Order dated January 13, 2015 in a sum equal to the annual levy of certain ad valorem property taxes pledged to the payment of the Bonds due in 2020 and that the Township shall direct the deposit of such funds into the Bond Fund (as defined in the ordinance of the Township authorizing the Bonds) for payment of principal of and interest on the Bonds.
- b) Supervisor presents Ordinance number HT2020-1214-ORD1 to be read in full by Township Clerk Kathy Kruczak. **Clerk Kruczak read aloud Ordinance number HT2020-1214-ORD1.**
- c) **Motion by Trustee Kalas, second by Trustee Kruczak, to adopt Ordinance HT2020-1214-ORD1 directing the deposit of sufficient funds to the Bond Fund; the abatement of the Pledged Taxes and the proper notification of such abatement to be filed with the County Clerk in a timely manner. No discussion, All yes, Motion carries.**

C. Status Report Facilities/Property Management:

- 1) ***Morris Park:***
 - a) Lockport Park District/Homer Township/City of Lockport/ MI Homes subdivision development property collaboration and potential parkland conveyance agreements.
 - 1. The Township Board's November site recommendations were incorporated into the proposal recommendations by Upland Design and submitted to M/I Homes. A copy of the updated document is provided.
 - b) Vandalism continues to occur at the park. In addition to damage to both sets of doors on the concession building, sadly the latest incident being that the Concession stand stone counter ledge has been severely damaged. All incidents have been provided to our insurer and the police.
- 2) ***Senior Housing Facility:***
 - a) All rental payments are up-to-date all and lease agreements current. One unit became available for rent. Staff followed the established protocol for notifying potential applicants on the waiting lists. Three parties made application for the unit. The eligible applicant who had been on the waiting list the longest was notified and will begin the lease as of January 1, 2021.
 - b) ***Budgeted capital improvement projects FY2020-21:***
 - 1. Installation of the scheduled Board approved window replacements at the facility are near completion with one unit remaining.
- 3) ***Administration Center Budgeted capital improvement projects FY2020-21:***
 - a) ***Pending availability of materials on backlog due to Coronavirus:*** Removal and replacement of two original (1991) commercial grade air conditioning units proposal as approved by the Board.
 - b) ***Pending production delays due to pandemic, the vehicle is pending delivery:*** Board approved purchase 2020 F-450 dump truck outfitted per specs for the trailering of equipment, snow removal, etc. ***Additional update:*** Ford discontinue production of the 2020 chassis, therefore, we will be receiving a 2021 chassis at no additional charge/cost.
 - c) ***Pending availability of materials*** Job Order Contract Work Order # 084002.00, contractor Robe, Inc. Administrative office installation of permanent security barrier/enclosure at reception counter.
- 4) ***Town Center Park & Morris Park Sports Fields:***
 - a) ***Football Field Well/Mechanical Shed:***
 - 1. The restoration is complete including painting and exterior plumbing. The installation of exterior controls for sport field lighting will be planned for Spring weather conditions.
 - 2. ***Motion to approve expenditures for plumbing and paint materials by Trustee Kalas, second by Trustee Kruczak. No discussion, All yes, Motion carries.***
 - b) ***Baseball Safety netting repairs:***
 - 1. ***Pending availability of materials/backlogs due to Coronavirus:*** Additional repairs to the support posts are also required. The contractor has indicated continual delays in the delivery of materials and scheduling.

9. TOWNSHIP COMMITTEE & LIAISON REPORTS:

- A. Events, Chairman John Kruczek: Trustee Kruczek stated that he is following Governor Pritzker's orders which encourages public bodies to postpone meetings that are unnecessary. Supervisor Meyers noted that while she is aware this committee had previously approved events scheduled in 2020, because of the Governor's orders they are unable to comply.
- B. Open Space Planning & Operations, Chairman Tom Fijan: No Report. Trustee Fijan noted that it is the desire of this Committee to continue investigations/ planning regarding a multipurpose building given the communities acceptance via referendum.
- C. Parks & Recreation, Chairmen Ed Kalas
 - 1) Chair's nomination of Committee member appointment Ken Marcin.
 - a) Motion accepting the Chairman's nomination of appointment of Ken Marcin by Supervisor Meyers, second by Trustee Kruczek, no discussion, All yes, Motion carries.
- D. Senior Citizen & Special Needs Advocacy, Chairman George Offord: Trustee Offord absent.
 - 1) On behalf of Trustee Offord Supervisor Meyers shared the Board's condolences for the sudden passing of Committee Member Bob Schmidt.
- E. Military & Veteran Affairs Report, Liaison Karen Szynkowski: Liaison Karen Szynkowski is absent however Supervisor Meyers added she is aware that she is working with Meijer's on behalf of Hero's helping Hero's. These undertakings must be performed differently than previous years because of the Covid pandemic.

10. New Business: None

11. Old Business:

A. Covid 19 Pandemic updates:

- 1) Region 7 Restore Illinois Covid-19 Resurgence Mitigations requirements.

12. Executive Session: None

13. Adjournment – Motion by Trustee Kruczek to adjourn at 8:02 pm, second by Trustee Fijan, No discussion, All yes.

Merry Christmas and a Healthy New Year to our community!

NEXT SCHEDULED MEETING*

***HOMER TOWN BOARD REGULAR BUSINESS/PLANNING**

***Date:** January 11, 2020 at 7:00 p.m.

Meeting Location: Township Hall, 16057 S. Cedar Rd, Lockport, IL 60491

* Meetings are subject to change in response to any official directives pertaining to the Covid-19 outbreak.

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), Homer Township will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The Township does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: The Township will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Homer Township programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The Township will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Township offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Homer Township, should contact the office of the *Township Clerk Kathy Kruczak, 14350 W. 151st Street, Homer Glen, IL 708-301-7042* as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require Homer Township to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden. Homer Township will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Complaints that a program, service, or activity of Homer Township is not accessible to persons with disabilities should be directed to the *Township Supervisor, Pam Meyers, 14350 W. 151st Street, Homer Glen, IL 708-301-4534*.

HOMER TOWNSHIP

A G E N D A

December 14, 2020 at 7:00 P.M.

BOARD OF TRUSTEES COMBINED PLANNING/BUSINESS MEETING

Homer Township
14350 W. 151st Street
Homer Glen, Illinois 60491

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Note: If you are participating by a landline telephone and wish to speak during the public input portion of the meeting, you must pre-register the landline phone number with the Township Clerk no later than 3p.m. on December 14, 2020. Email the Clerk at: k.kruczak@homertownship.com or phone at: 708-301-7042.

An audio recording of the meeting will be available on the website: <http://www.homertownship.com/>

1. Call to order and Pledge of Allegiance to the Flag of the United States of America

2. Roll Call

3. Matters from the Public:

Please preregister or notify the moderator if you wish to provide input during this portion of the meeting.

Comments are limited to a maximum of 3 minutes.

- A. Open the floor for public input.

4. Accounting:

A. November, 2020 account payables and receivables

- 1) Call for a motion to approve November, 2020 account payables and receivables of the following funds:
 - a) Equipment & Building
 - b) Founders Crossing Bond
 - c) Founders Crossing (Operating)
 - d) General Assistance
 - e) Open Space
 - f) Park Maintenance
 - g) Park Developer Contributions
 - h) Road and Bridge
 - i) Town

B. Line Item Transfer of Budget Appropriation:

- 1) None submitted

C. Request for funding contributions (Resolution HT 2013-06/10):

- 1) Presentation by Jacqueline McFedries, Volunteer Recruitment Coordinator, CASA of River Valley.
- 2) Request from Lockport Fish Food Pantry to approve monetary assistance/reimbursement with providing food/pantry items to disadvantaged Township residents.

5. Highway Commissioner Mike DeVivo Report:

- A. *Commissioner submits HTRD-121420, an Ordinance levying taxes in the amount of \$5,081,039 for all road purposes for the Homer Township Road District for the tax year 2020, collectible in 2021.*
 - 1) Call for Motion to adopt Commissioner's Ordinance

6. Assessor Karen Szynkowski Report:

7. Clerk Kathy Kruczak Report:

A. FOIA Report:

- 1) FOIA tracker report: November 2020

B. Minutes: (Approved Township meeting minutes & audio recordings are available at www.homertownship.com)

- 1) Minutes presented for Board review and endorsement:
 - a) November 9, 2020 Regular Board Meeting
 - 1. Call for Motion to approve
 - b) September 29, 2020 Special Meeting Closed (Executive) Session
 - 1. Call for motion to approve with/without release
 - c) November 9, 2020 Executive (Closed) Session
 - 1. Call for motion to approve with/without release
- 2) Semi-annual review of closed (Executive) session minutes evaluating consent of public release as required by 5 ILCS 120/2.06:
 - a) May 13, 2019 approved minutes not released.
 - 1. Call for Motion to restrict or release

C. Public Notice of 2021 Township Meeting schedules:

- 1) The annual notice of the 2021 Township Board and Committee meeting schedules have been publicly posted as required by law. Copies have been provided for the Board and are posted on the Township's newly renovated website.

8. Supervisor Pam Meyers Report:

A. Administration:

- 1) **CDBG Program-Homer Township/Lockport Heights Sanitary District/ Will County**
 - a) Homer Township's 2020 CDBG Public Facilities and Improvements Grant application has been contingently awarded.
 - 1. The Bid openings occurred November 30, 2020 and there were six Bids submitted. The Bids were assessed by V3 Engineering firm and tabulated. V3 is recommending that Conley Excavation submitted the lowest qualified, responsible bid in the amount of \$362,793.50.
 - a. Call for a motion of the Board giving its Supervisor the authority to accept the Conley Excavation bid as recommended to be the lowest qualified, responsible bid on the project.
 - 2. The bidder/contract cannot begin until after funding becomes available and the Township receives the Notice to Proceed from Will County.

2) CARES Act Local Government Assistance Act grant funding:

- a) Two applications for the coronavirus associated expenditure reimbursements totalling \$10,000 were submitted. We have been notified that both applications have been deemed eligible for reimbursement and the allocations set aside for Homer Township are now depleted. We anticipate receiving payment soon.

3) Updated Township Website:

- a) The updated website is live. A special acknowledgement goes to Clerk Kruczak and our Township employees for taking on the extra work providing content which continues as a work in progress.

4) PACE/Central Will Dial-A-Ride Program sponsored by the Township:

- a) The 2021 PACE Paratransit Local Share Service Agreement has been submitted with no changes.
 - 1. Call for motion directing the Township Supervisor to execute the Service Agreement.
 - b) The annual cost summary and monthly ridership report have been provided.

B. Financial/Accounting:**1) Senior Housing Bond Property Tax Abatement:**

- a) Township Supervisor announces that the Township has funds lawfully available to pay the principal of or interest on the Township's \$2,365,000 General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012A, dated June 14, 2012 (the "Bonds") and the amended Bond Order dated January 13, 2015 in a sum equal to the annual levy of certain ad valorem property taxes pledged to the payment of the Bonds due in 2020 and that the Township shall direct the deposit of such funds into the Bond Fund (as defined in the ordinance of the Township authorizing the Bonds) for payment of principal of and interest on the Bonds.
- b) Supervisor presents Ordinance number HT2020-1214-ORD1 to be read in full by Township Clerk Kathy Kruczak.
- c) Motion required adopting Ordinance HT2020-1214-ORD1 directing the deposit of sufficient funds to the Bond Fund; the abatement of the Pledged Taxes and the proper notification of such abatement to be filed with the County Clerk in a timely manner.

C. Status Report Facilities/Property Management:**1) Morris Park:**

- a) Lockport Park District/Homer Township/City of Lockport/ MI Homes subdivision development property collaboration and potential parkland conveyance agreements.
 - 1. The Township Board's November site recommendations were incorporated into the proposal recommendations by Upland Design and submitted to M/I Homes. A copy of the updated document is provided.
- b) Vandalism continues to occur at the park. In addition to damage to both sets of doors on the concession building, sadly the latest incident being that the Concession stand stone counter ledge has been severely damaged. All incidents have been provided to our insurer and the police.

2) Senior Housing Facility:

- a) All rental payments are up-to-date all and lease agreements current. One unit became available for rent. Staff followed the established protocol for notifying potential applicants on the waiting lists. Three parties made application for the unit. The eligible applicant who had been on the waiting list the longest was notified and will begin the lease as of January 1, 2021.
- b) **Budgeted capital improvement projects FY2020-21:**
 - 1. Installation of the scheduled Board approved window replacements at the facility are near completion with one unit remaining.

3) Administration Center Budgeted capital improvement projects FY2020-21:

- a) *Pending availability of materials on backlog due to Coronavirus:* Removal and replacement of two original (1991) commercial grade air conditioning units proposal as approved by the Board.
- b) *Pending production delays due to pandemic, the vehicle is pending delivery:* Board approved purchase 2020 F-450 dump truck outfitted per specs for the trailering of equipment, snow removal, etc. **Additional update:** Ford discontinue production of the 2020 chassis, therefore, we will be receiving a 2021 chassis at no additional charge/cost.
- c) *Pending availability of materials* Job Order Contract Work Order # 084002.00, contractor Robe, Inc. Administrative office installation of permanent security barrier/enclosure at reception counter.

4) Town Center Park & Morris Park Sports Fields:**a) Football Field Well/Mechanical Shed:**

- 1. The restoration is complete including painting and exterior plumbing. The installation of exterior controls for sport field lighting will be planned for Spring weather conditions.
- 2. Call for motion approving expenditures for plumbing and paint materials.

b) Baseball Safety netting repairs:

- 1. *Pending availability of materials/backlogs due to Coronavirus:* Additional repairs to the support posts are also required. The contractor has indicated continual delays in the delivery of materials and scheduling.

9. TOWNSHIP COMMITTEE & LIAISON REPORTS:

- A. Events, Chairman John Kruczek**
- B. Open Space Planning & Operations, Chairman Tom Fijan**
- C. Parks & Recreation, Chairmen Ed Kalas**
 - 1) Chair's nomination of Committee member appointment.
 - a) Call for Motion accepting the Chairman's nomination of appointment.
- D. Senior Citizen & Special Needs Advocacy, Chairman George Offord**
 - 1) Condolences for the sudden passing of Committee Member Bob Schmidt.
- E. Military & Veteran Affairs Report, Liaison Karen Szynkowski**

10. New Business (*Action/Motion may be requested*):

11. Old Business (*Action/Motion may be requested*):

A. Covid 19 Pandemic updates:

- 1) Region 7 Restore Illinois Covid-19 Resurgence Mitigations requirements.

12. Executive Session: A public body may hold closed meetings permissible by Open Meetings Act to discuss matters pertaining to permitted Exceptions*

*Common/potential Exceptions permitted under the Open Meetings Act (See 5 ILCS 120/2 for complete list):	
2C1	Appointment, employment compensation, performance of public body employees.
2C2	Employee collective negotiations or salary schedule deliberations
2C3	Filling a vacant public office
2C5	Purchase/lease of real property
2C6	Setting price for sale/lease of public body property
2C8	Security procedures
2C11	Probable or eminent litigation
2C21	Discussion of minutes of Executive/Closed Meetings

- A.** Call for required Motion to enter closed meeting for the purpose(s) of _____
Conceivable Exceptions with regard to Agenda items are for *security procedures and/or probable or eminent litigation*.

- 1) Call Closed Session to Order
- 2) Roll Call
- 3) Discussion
- 4) Motion to adjourn Closed Session and return to regular meeting
- 5) Open Session Roll Call

13. Action/motion required outside of/as a result of Executive/Closed Session:

14. Adjournment - *Merry Christmas and a Healthy New Year to our community!*

NEXT SCHEDULED MEETING*

***HOMER TOWN BOARD REGULAR BUSINESS/PLANNING**

***Date:** January 11, 2020 at 7:00 p.m.

Meeting Location: Township Hall, 16057 S. Cedar Rd, Lockport, IL 60491

* Meetings are subject to change in response to any official directives pertaining to the Covid-19 outbreak.

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

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Employment: The Township does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: The Township will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Homer Township programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The Township will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Township offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Homer Township, should contact the office of the *Township Clerk Kathy Kruczak, 14350 W. 151st Street, Homer Glen, IL 708-301-7042* as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require Homer Township to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden. Homer Township will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Complaints that a program, service, or activity of Homer Township is not accessible to persons with disabilities should be directed to the *Township Supervisor, Pam Meyers, 14350 W. 151st Street, Homer Glen, IL 708-301-4534*.

