

HOMER TOWNSHIP

A G E N D A

14350 W. 151st Street, Homer Glen, Illinois 60491

BOARD OF TRUSTEES COMBINED PLANNING/BUSINESS MEETING January 11, 2021 at 7:00 P.M.

Due to the Resurgence of the Coronavirus Pandemic, the meeting will be conducted by Zoom teleconference in accordance with Illinois Gubernatorial Executive Orders, Tier 3 Resurgence Mitigations, CDC Guidelines and the Open Meetings Act.

The public may attend the meeting electronically using the Passcode: 359147

Join from a PC, Mac, iPad, iPhone or Android device by clicking this URL to join:

<https://us02web.zoom.us/j/84716727440?pwd=MUVKTlZBNU03cTZSaytrUnlEOEO5Zz09>

Or to join by telephone Dial: 312 626 6799, Webinar ID: 847 1672 7440, Passcode: 359147

Note: If you are participating by a landline telephone and wish to speak during the public input portion of the meeting, you must pre-register the landline phone number with the Township Clerk no later than 3p.m. on January 11, 2021 by Emailing the Clerk at: k.kruczek@homertownship.com or phoning: 708-301-0522

An audio recording of the meeting will be available on the website: <http://www.homertownship.com/>

1. Call to order and Pledge of Allegiance to the Flag of the United States of America

2. Roll Call

3. Matters from the Public:

Please notify the moderator if you wish to provide input during this portion of the meeting. Comments are limited to a maximum of 3 minutes.

A. Open the floor for public input.

4. Accounting:

A. December, 2020 account payables and receivables

1) Call for a motion to approve December, 2020 account payables and receivables of the following funds:

- a) Equipment & Building
- b) Founders Crossing Bond
- c) Founders Crossing (Operating)
- d) General Assistance
- e) Open Space
- f) Park Maintenance
- g) Park Developer Contributions
- h) Road and Bridge
- i) Town

B. Line Item Transfer of Budget Appropriation:

1) None submitted

C. Request for funding contributions (Resolution HT 2013-06/10):

1) None submitted

5. Highway Commissioner Mike DeVivo Report:

6. Assessor Karen Szykowski Report:

7. Clerk Kathy Kruczek Report:

A. FOIA Report:

- 1) FOIA tracker report: December 2020

B. Minutes: (Approved Township meeting minutes & audio recordings are available at www.homertownship.com)

- 1) Minutes presented for Board review and endorsement:
 - a) December 14, 2020 Regular Board Meeting
 1. Call for Motion to approve

8. Supervisor Pam Meyers Report:

A. Administration:

1) CDBG Program-Homer Township/Lockport Heights Sanitary District/ Will County

- a) Homer Township's 2020 CDBG Public Facilities and Improvements Grant application has been contingently awarded.
 1. The Bid openings occurred November 30, 2020 and there were six Bids submitted. The Bids were tabulated and assessed by V3 Engineering firm, after which they recommended that Conley Excavation submitted the lowest qualified, responsible bid in the amount of \$362,793.50.
 2. December 14, 2020 the Board approved a motion giving its Supervisor the authority to accept the Conley Excavation bid as recommended to be the lowest qualified, responsible bid on the project after funding becomes available and the Township receives the Notice to Proceed from Will County.
 3. January 7, 2021 the Township was informed the grant funding agreement for Program Year 2020 has been fully executed by the Will County Executive and providing formal notice to proceed to award the contract for Phase 8 of the Lockport Heights Sanitary District to the lowest most responsible bidder, Conley Excavating. The contract will be awarded and the work will proceed.

B. Financial/Accounting:

1) End of calendar year reports:

- a) Preparation of various reports and documents in compliance with the end of the calendar year reporting as required (state, federal, IRS, insurance, etc.) along with distribution of required 1099, W-2 and W-3 documents is under way.

2) FY21-22 Budgets

- a) Formulation of fiscal year 2021-22 fund budgets will begin. Officials and committee chairs are requested to submit any information regarding planned future projects, items that will require funding, changes to line items, etc. as soon as possible.

C. Status Report Facilities/Property Management:

1) Morris Park:

- a) Lockport Park District/Homer Township/City of Lockport/ MI Homes subdivision property development collaboration and potential parkland conveyance agreements.
 1. M/I Homes, Upland Design and Supervisor continue to develop the final agreement plans for the collaboration. A meeting to discuss water main placement is scheduled.
 2. Upland Design has prepared a schedule of meetings and public hearings to work towards developing site plans and proposals in preparation of future grant funding deadlines.

2) Senior Housing Facility:

- a) All rental payments are up-to-date and lease agreements current. Due to unforeseen medical circumstances, a tenant will be vacating one unit. A qualified new tenant from the waiting list is positioned to fill the vacancy when the unit is available.
- b) **Budgeted capital improvement projects FY2020-21:**
 1. Installation of the scheduled Board approved window replacement program at the facility are now completed.

3) **Town Center Park Sports Fields:**

a) **Baseball Safety netting repairs:**

1. Additional repairs to the support posts have been made.

4) **Administration Center Budgeted capital improvement projects FY2020-21:**

- a) Job Order Contract Work Order # 084002.00, contractor Robe, Inc., Administrative office installation of permanent security barrier/enclosure at reception counter will be scheduled as the materials are now available.
- b) *Pending availability of materials on backlog due to Coronavirus and most likely will not be scheduled until warmer weather:* Proposal for removal and replacement of two original (1991) commercial grade air conditioning units as previously approved by the Board.
- c) *Pending production delays due to pandemic, the vehicle is pending delivery:* The Board approved purchase of a 2020 F-450 dump truck outfitted per specs for the trailering of equipment, snow removal, etc. is pending. Ford discontinued production of the ordered 2020 chassis; therefore, we will be receiving a 2021 chassis at no additional charge/cost.

9. **TOWNSHIP COMMITTEE & LIAISON REPORTS:**

A. **Events, Chairman John Kruczek**

B. **Open Space Planning & Operations, Chairman Tom Fijan**

C. **Parks & Recreation, Chairmen Ed Kalas**

D. **Senior Citizen & Special Needs Advocacy, Chairman George Offord**

E. **Military & Veteran Affairs Report, Liaison Karen Szykowski**

10. **New Business** (*Action/Motion may be requested*):

A. A Special Electoral Board was convened on January 5, 2021 as required in response to Anthony Drabik's objections to the April 6, 2021 Consolidated Election candidate petitions that were filed with the Township. The Will County Chief Judge appointed the members to serve on the Electoral Board. The Township Board is obligated to approve payment of the necessary expenditures associated with carrying out the proceedings of the Electoral Board in response to the filed Objection. At this time, those projected expenditures are for an independent record examiner, attorneys (the Electoral Board Attorney and Attorney appointed by Chief Judge to serve as Chairman of the Electoral Board), and court reporter/transcript fees. However, the full extent of all expenditures is unknown at this time. (*Contrary to inaccurate social media postings, the Attorney's fees for representation of the plaintiff and defendants in the proceedings are NOT paid for by Homer Township.*)

- 1) Call for a motion authorizing the Supervisor to pay the reasonable expenses incurred in connection with the Electoral Board proceedings involving the Objection Petition of Anthony Drabik.

B. Clarke Mosquito Abatement Program-2020 Annual Report.

11. **Old Business** (*Action/Motion may be requested*):

A. **Covid 19 Pandemic updates:**

- 1) Region 7 Restore Illinois Covid-19 Phase 4, Tier 3 Resurgence Mitigations requirements effective November 20, 2020 have remained in place. According to the news media, the Governor is expected to reassess and make announcements in mid-January.

12. **Executive Session:** A public body may hold closed meetings permissible by Open Meetings Act to discuss matters pertaining to permitted Exceptions*

*Common/potential Exceptions permitted under the Open Meetings Act (See 5 ILCS 120/2 for complete list):	
2C1	Appointment, employment compensation, performance of public body employees.
2C2	Employee collective negotiations or salary schedule deliberations
2C3	Filling a vacant public office
2C5	Purchase/lease of real property
2C6	Setting price for sale/lease of public body property
2C8	Security procedures

2C11	Probable or eminent litigation
2C21	Discussion of minutes of Executive/Closed Meetings

- A. Call for required Motion to enter closed meeting for the purpose(s) of _____
- 1) Call Closed Session to Order
 - 2) Roll Call
 - 3) Discussion
 - 4) Motion to adjourn Closed Session and return to regular meeting
 - 5) Open Session Roll Call

13. Action/motion required outside of/as a result of Executive/Closed Session:

14. Adjournment

***The next Homer Township Board Regular Business/Planning Meeting is scheduled for February 8, 2021 at 7:00 p.m.**

* NOTICE: Meetings are subject to change in response to any official directives pertaining to the Covid-19 outbreak. At this time, no in-person meetings of the Township are scheduled. Instead see the electronic/telephonic participation as prescribed above, the meetings are being conducted by Zoom. Please monitor the Township website and meeting Agendas for changes in locations, resumption of in-person meetings, etc.

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), Homer Township will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The Township does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: The Township will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Homer Township programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The Township will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Township offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Homer Township, should contact the office of the Township Clerk Kathy Kruczek, 14350 W. 151st Street, Homer Glen, IL 708-301-7042 as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require Homer Township to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden. Homer Township will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Complaints that a program, service, or activity of Homer Township is not accessible to persons with disabilities should be directed to the Township Supervisor, Pam Meyers, 14350 W. 151st Street, Homer Glen, IL 708-301-4534.