

HOMER TOWNSHIP A G E N D A

BOARD OF TRUSTEES COMBINED PLANNING/BUSINESS MEETING

May 10, 2021 at 7:00 P.M.

Homer Township Hall, 16057 S. Cedar Road, Lockport, Illinois 60491

The meeting will be conducted at the Homer Township Hall in accordance with Illinois Gubernatorial Executive Orders, Restore Illinois Phase 4 and CDC Guidelines.

An audio recording of the meeting will be available on the website: <http://www.homertownship.com/>

1. Call to order and Pledge of Allegiance to the Flag of the United States of America

2. Roll Call

3. Public Hearing:

A. Call for a motion to commence the Public Hearings for the Homer Township/Lockport Heights Sanitary District 2021 Community Development Block Grant Application

1) Proposed 2021 Community Development Block Grant project application on behalf of the residents of the Lockport Heights Sanitary District requesting grant funding in the amount of \$920,344.44 to replace sanitary mainline along 144th Place and Archer Avenue, approximately 2800 feet and increasing the pipe size from 8" to 10". This project is necessary to address issues with the main line backing up during rain events caused by tree root infiltration, pipe sagging and general deterioration of the existing line.

a) Call for public participation (*participants please provide your full name and the city/village/township of residence for the public record*).

2) Call for motion from the Board to approve Homer Township Resolution HT2021-0510-RES1 sanctioning the application and authorizing its Chief Executive Officer and Clerk to execute all required documents in compliance with the terms and conditions of the grant application.

B. Call for a motion to close the Public Hearing and return to the regular meeting agenda.

4. Matters from the Public:

Comments are limited to a maximum of 3 minutes.

A. Open the floor for public input.

5. Accounting:

A. April 2021 account payables and receivables

1) Call for a motion to approve April 2021 account payables and receivables of the following funds:

- a) Equipment & Building
- b) Founders Crossing Bond
- c) Founders Crossing (Operating)
- d) General Assistance
- e) Open Space
- f) Park Maintenance
- g) Park Developer Contributions
- h) Road and Bridge
- i) Town

6. Highway Commissioner Mike DeVivo Report:

7. Assessor Karen Szykowski:

8. Clerk Kathy Kruczek Report:

A. FOIA Report:

- 1) FOIA tracker report: April 2021

B. Minutes: (Approved Township meeting minutes & audio recordings are available at www.homertownship.com)

- 1) April 12, 2021 Regular Board Meeting Minutes presented for Board review and endorsement
 - a) Call for Motion to approve
- 2) April 12, 2021 Special Board Meeting Open Session presented for Board review and endorsement
 - a) Call for Motion to approve
- 3) April 12, 2021 Closed Meeting Minutes presented for Board Approval and to release/withhold
 - a) Call for Motion to approve with or without public release
- 4) **Semi-Annual Review of unreleased Minutes:**
 - a) April 8, 2019 previously approved Closed Meeting Minutes review as to release/withhold
 1. Call for Motion to release/withhold

9. Supervisor Pam Meyers Report:

A. Administration:

- 1) **2020 CDBG Program-Homer Township/Lockport Heights Sanitary District/ Will County**
 - a) *Status Report:* The project is nearing completion. Will County has approved a Change Order to perform immediate repairs required due to visible leaking of an existing clay sanitary discharge pipe on the main line that was at risk of collapse and complete failure. The additional scope of work includes replacement of approximately 160' of the sanitary main, increasing size from 10" to 12" line and other associated removal, trench backfill and asphalt replacement.
- 2) **Administration Center Budgeted capital improvement projects FY2020-21**
 - a) *Pending:* The Board previously approved a proposal submitted by Air Tigers to remove and replace two administration center original (1991) commercial grade air conditioning units. The work was delayed due to pandemic related backlogs, inaccessibility of materials and winter weather conditions. The contractor has reached out to resume the scheduling of the work. He has indicated that they are seeing an increased cost of materials and would like to review the previously submitted proposal.

B. Status Report Facilities/Property Management:

- 1) **Senior Housing Facility**
 - a) All units are occupied; rental payments are up-to-date and all lease agreements are current.
- 2) **Morris Park**
 - a) Upland Design presented the updated idea options for the master site plan at the 3/31/21 open house with six options for playground designs. Community input was received at the meeting and an updated electronic survey was presented to the public for additional input. Upland Design has provided the new survey results, updated Master Plans and designs.
 1. Input from the Board
 - b) The IDNR has not yet announced when they will be releasing funding through the OSLAD grant program. Upland Design suggested and provided information for the Township to prepare in anticipation of the grant application and recommends soliciting Letters of Support for the project from various local agencies. Discussions during meetings with MI Homes, Lockport Township Park District and the City of Lockport indicated there is potential to receive support letters from those agencies along with others. Letters of Support carry weight with the Grant decision makers and it is advised to reach out to District Representatives, too.
- 3) **Town Center Baseball Field Safety Netting**
 - a) Scheduling the proposal work for the repairs to safety netting with National Sports Nets approved by the Board on April 12, 2021.

4) Culver Park Pond Maintenance Agreement

- a) Davey Resource Group has submitted a report of the work completed during their 4/16/21 site visit.

C. Financial/Accounting:

1) FY21-22 Budgets

- a) Presentation of Homer Township TENTATIVE Budgets: General Assistance; Founders Operating; Founders Bonds; Open Space Operating; Park Maintenance; Park Developer Contributions and Town Funds for fiscal year April 1, 2021 thru March 31, 2022.

1. Call for motion directing the Clerk to publish the mandatory 30-day Notice of the Budget Public Hearing to occur on June 14, 2021 and post the Tentative Budget.

2) Annual Audit as required by Illinois Statute:

- a) The Audit of the Township and Road District finances of April 1, 2020 through March 31, 2021(FY20-21) is underway.

10. TOWNSHIP COMMITTEE & LIAISON REPORTS:

A. Events, Chairman John Kruczek

- 1) Chairman Kruczek and member Kathy Kruczek submitted their resignations from the committee effective April 9, 2021
a) Call for motion to accept the resignations

B. Open Space Planning & Operations, Chairman Tom Fijan

- 1) Member Pam Meyers submitted her resignation from the committee effective April 15, 2021.
a) Call for motion to accept the resignation

C. Parks & Recreation, Chairmen Ed Kalas

D. Senior Citizen & Special Needs Advocacy, Chairman George Offord

- 1) Member Karen Szykowski submitted her resignation from the committee effective April 30, 2021.
a) Call for motion to accept the resignation
2) Member Pam Meyers submitted her resignation from the committee effective April 15, 2021.
a) Call for motion to accept the resignation

E. Military & Veteran Affairs Report, Liaison Karen Szykowski

- 1) Karen Szykowski submitted her resignation as liaison effective April 30, 2021.
a) Call for motion to accept the resignation

11. New Business (Action/Motion may be requested):

- A.** Request to modify landscape located within the Wedgewood Conservation Easement from property owner at 12246 Wedgewood Drive. Based upon previous legal issues regarding alterations of properties within the Conservation Easement, the Township's legal counsel was consulted and recommends:
- 1) Existing conditions of the property should be documented prior to any alterations. A representative of the Will County Forest Preserve District (WCFPD) has indicated that they will check their files for current monitoring reports/pictures and if necessary, will provide current condition photos.
 - 2) If the Board approves of the request, there should be a formal, written agreement developed and executed.
 - 3) The Township Board and WCFPD should determine if the work should be performed by professionals. (If contractors are used, they will be required to list Homer Township as additionally insured on their policies along with a submittal of the plans of proposed work.)
 - 4) The work (removals and installations) should be monitored and documented, preferably by WCFPD.
a) Call for motion

12. Old Business (Action/Motion may be requested):

- A.** Complaints from residents of Lockport Heights Subdivision regarding safety issues and damage to properties concerns because of increased semi-truck traffic on the subdivision roads, which are not constructed for that type of use. The residents have submitted pictures identifying and documenting the

increased number of occurrences. They are requesting the Board to act as a facilitator to future Town meetings and/or collaborations with other governmental entities within the District providing assistance on their behalf.

- 1) *Status Report:* The Lockport Police Department has beefed up patrols in the area. The City of Lockport and Prologis are planning to provide additional signage discouraging the truck traffic. Small signs have already been installed, possibly by the Highway Department.

13. Closed Executive Session: A public body may hold closed meetings permissible by the Open Meetings Act to discuss matters pertaining to permitted Exceptions

A. Call for required Motion to enter closed meeting **for the purpose(s) of annual employee wage review.**

- 1) Call Closed Session to Order
- 2) Roll Call
- 3) Discussion
- 4) Motion to adjourn Closed Session and return to regular meeting

14. Open Session Roll Call

A. Action/motion, if any, as required outside of/as a result of Executive/Closed Session

15. Call for Motion of Adjournment

The next Homer Township Board Meeting is scheduled for June 14, 2021 at 7:00 p.m.*

* Disclaimer: The meeting schedules are subject to change in response to the official directives of the Covid-19 Coronavirus pandemic. Township meeting locations, whether conducted in person or by electronic/telephonic participation, etc. may vary with minimum advance notice. Please monitor the Township website and meeting Agendas regularly for modifications to the posted annual schedules as mandated by Illinois Statute.

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), Homer Township will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The Township does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: The Township will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Homer Township programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The Township will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Township offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Homer Township, should contact the office of the *Township Clerk Kathy Kruczek, 14350 W. 151st Street, Homer Glen, IL 708-301-7042* as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require Homer Township to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden. Homer Township will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Complaints that a program, service, or activity of Homer Township is not accessible to persons with disabilities should be directed to the *Township Supervisor, Pam Meyers, 14350 W. 151st Street, Homer Glen, IL 708-301-4534.*