



# HOMER TOWNSHIP

## Meeting Minutes

Monthly Board of Trustees Meeting

November 6, 2023, at 7:00 P.M.

Homer Township Office, 14350 W. 151<sup>st</sup> Street,

Homer Glen, Illinois 60491

<http://www.homertownship.com/>

### MINUTES

#### 1. Call to Order

The meeting was called to order on November 6, 2023, by Township Supervisor Balich at 7:00 pm at the Homer Township Office, 14350 W. 151<sup>st</sup> Street, Homer Glen, Illinois.

#### 2. Pledge of Allegiance and Invocation<sup>1</sup>

The Pledge of Allegiance was recited. Brent Porfilio did the Invocation.

#### 3. Roll Call for Quorum

Present were Supervisor Steve Balich, Trustees Michael Bonomo, Angel Shake, and Michael Clausen, Clerk Vicki Bozen, Highway Commissioner Brent Porfilio, and Collector Michael Gondek. Assessor Carmen Maurella and Trustee Robert Rivera were absent. *A quorum was established.*

#### 4. Public Comments (Must sign in and are limited to one 3-minute comment per person)

a. Individuals who signed up are allowed to talk for 3 minutes during public comment

b. Please no interruptions or talking out of turn

Ken Marcin commented on the granter writing and the CDL classes.

Ellen Moriarty commented on the letter she sent to the PAC.

Jessica Barnes commented on the Holiday Display Program.

Karen Wirth commented on working together.

Jay Roti commented on the Homer Township Republicans hosting a blood drive that is open to all.

#### 5. Clerk Report: Vicki Bozen

##### a. Approval of Minutes

i. Motion to approve October 16, 2023, Monthly Township Board Meeting Minutes

1<sup>st</sup> Bonomo 2<sup>nd</sup> Clausen

All in Favor

Ayes (4)

Nay (0)

##### b. FOIA reports: none

##### c. Homer Township Meeting Schedule

i. Motion to approve the 2024 Homer Township Meeting Schedule.

Clerk Bozen commented that the schedule is approved and posted on the Homer Township website usually before January and well in advance of any meeting. She also commented that we accommodate for holidays that may or may not change each year.

All in Favor

Ayes (5)

Nay (0)

##### d. Levy

i. Motion to approve the 2023 Levy for Town Fund, General Assistance Fund, Park Fund, and Debt Service

1<sup>st</sup> Bonomo 2<sup>nd</sup> Clausen

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<sup>1</sup> Homer Township does not endorse religious faith. The prayer is intended to lend solemnity to the public meeting and invite an attitude of respect and consideration.

Roll Call

Ayes (4) Shake, Clausen, Bonomo, Balich

Nay (0)

- ii. Motion to approve the 2023 Levy for the Road & Bridge Fund and the Building & Equipment Fund

1<sup>st</sup> Clausen      2<sup>nd</sup> Shake

Roll Call

Ayes (4) Bonomo, Shake, Clausen, Balich

Nay (0)

**e. Transfer**

- i. Motion to approve line-item transfer of the amount of \$328,000.00 from 684 W/C Block Grant CDBG in the Town Budget, Town Fund to 779 W/C Block Grant CDBG in the Town Budget, Town Fund. This motion was done after ii.

Clerk Bozen explained that the project went over budget and Lockport Heights paid us the difference as opposed to sending the check to the contractor.

1<sup>st</sup> Bonomo      2<sup>nd</sup> Clausen

Roll Call

Ayes (4) Clausen, Bonomo, Shake, Balich

Nay (0)

- ii. Motion to approve a line-item transfer of the amount of \$5,000.00 from 990 Contingencies from Open Space, Open Space Fund to 739 Publish Legal Notice from Open Budget, Open Space.

Clerk Bozen explained with going to bid we have published numerous notices.

1<sup>st</sup> Shake      2<sup>nd</sup> Clausen

Roll Call

Ayes (4) Shake, Bonomo, Clausen, Balich

Nay (0)

**f. Holiday Display Program**

- i. Motion to approve the new parameters for the Holiday Display Program.

1<sup>st</sup> Clausen      2<sup>nd</sup> Shake

All in Favor

Ayes (4)

Nay (0)

**6. Supervisor Report: Steve Balich**

- a. Motion to approve our Maintenance Department to Assist the Township Road District as needed. Supervisor Balich commented that we used to hire out the Village of Homer Glen when needed but will use our maintenance men to help the Highway Department instead. Also this way the Highway Department does not need to hire another driver.

1<sup>st</sup> Bonomo      2<sup>nd</sup> Clausen

Roll Call

Ayes (4) Bonomo, Clausen, Shake, Balich

Nay (0)

- b. Discussion of Agreement sent to the Village of Homer Glen to remove Township Property from the Village of Homer Glen and take it back as Unincorporated Property. Trustee Clausen read the IGA
- c. Motion to approve CDL Training Class for Sean Reardon and Jimmy Shake not to exceed the cost of \$8,000.00.

1<sup>st</sup> Bonomo      2<sup>nd</sup> Clausen

Roll Call

Ayes (4) Clausen, Bonomo, Balich

Abstain (1) Shake

Nay (0)

- d. Motion to approve a WEX Fleet Account for the Township Maintenance Department to fuel vehicles.

1<sup>st</sup> Clausen      2<sup>nd</sup> Shake

Roll Call

Ayes (4) Shake, Bonomo, Clausen, Balich

- Nay (0)
- e. Motion to approve Resolution Number: HT2023-1106-RES1 establishing policy for immigration law and the enforcement of such laws with regards to safety and security for the residents of Homer Township  
Trustee Bonomo read the Resolution  
1<sup>st</sup> Shake` 2<sup>nd</sup> Clausen  
Roll Call  
Ayes (4) Bonomo, Clausen, Shake, Balich  
Nay (0)
- f. Motion to approve a Parade in Unincorporated Homer Township.  
1<sup>st</sup> Bonomo      2<sup>nd</sup> Shake  
Roll Call  
Ayes (4) Shake, Bonomo, Clausen, Balich  
Nay (0)

**7. Highway Commissioner Report: Brent Porfilio**

- a. **Smith Road/Long Run Creek Bridge Replacement**  
The Phase I Engineering has begun and is scheduled to be completed in 2024. We are still waiting for temporary bridge shoring options from the Phase I Consulting Engineer for stabilizing the bridge until construction which is not anticipated until 2025-2026.
- b. **2024 Roadway Paving Program**  
We will be assessing and updating our HTRD roadway, bridge and culvert ratings database this month for 2024 and upon completion we will be selecting the streets for the 2024 Roadway Paving Program.
- c. **2023 Roadway Lighting Program**  
The 2023 Roadway Lighting Program is waiting on materials prior to starting up. We will be investigating solar lights for locations where electricity is not readily available in 2024.
- d. **2023 Homer Township Highway Commissioner’s Grant**  
We are still accepting applications for the 2023 HT Highway Commissioner Special Needs Grant for \$5,000. Applicant needs to be a HS graduate, and Homer Township resident. The HTRD Grant application can be filled in via the following Homer Township Highway Department link:  
<https://www.homerhighway.com/grant>
- e. **Muslim Ummah Cemetery**  
The access road/cul-de-sac and driveway serving this site has been completed, and the Owner is finally addressing the current deficiencies in their driveway. The HTRD Site Access Permit remains valid, however only for addressing the driveway deficiencies.
- f. **2023-2024 Winter Plowing & Salt**  
We are now getting frost and snow events and have our snow plow trucks and equipment ready for the winter season for our roadways and residents. We will not be using HGPW for any plowing assistance this year – if a part time salt/plow driver is necessary for an extreme snow or icing event, we now have a 3<sup>rd</sup> truck ready for plowing and salt, and will be using current certified HT Park staff as required. As far as salt, we have a 2-year contract for 300 ton/year of blended salt plus have leftover salt from last year’s mild winter.

**8. Assessor Report: Carmen Maurella: no report**

**9. Homer Township Committee & Trustee Reports**

- a. Senior Task Force: Trustee Michael Bonomo Chair, Cindy La Ha Vice-Chair  
Trustee Bonomo commented on the upcoming Christmas party and expanding programs for the next year
- b. Special Needs Committee: Trustee Angel Shake Chair, Highway Commissioner Brent Porfilio Co-Chair, and Collector Mike Gondek
- c. Resource Management Task Force: Trustees Michael Bonomo, Michael Clausen, Rob Rivera, and Angel Shake
- d. Land Use Committee: Assessor Maurella, Supervisor Balich, Highway Commissioner Porfilio, Clerk Bozen, Trustees Bonomo, Rivera, Shake, and Clausen, and Collector Gondek.
- e. Founders Crossing Task Force: Trustees Angel Shake and Michael Clausen
- f. Trustee Reports

**10. Accounting**

- a. A motion to approve all payment of bills for October 2023: Founders Crossing Bond, Founders Crossing General, General Assistance, Open Space, Park Developer Contribution, Park, Town, Road & Bridge, and Equipment & Building  
1<sup>st</sup> Bonomo      2<sup>nd</sup> Clausen  
Roll Call

Ayes (4) Clausen, Shake, Bonomo, Balich

Nay (0)

**11. New Business**

a.

**12. Old Business**

a. Micro Pantry

**13. Roll Call Vote to Enter Closed Session (If Necessary)**

a. Approval to convene into Closed Session of the Homer Township Board to consider one or more of the following subjects approved under the Open Meetings Act

i. Call Closed Session to Order

ii. Roll Call

iii. Discussion

iv. Motion to Adjourn Closed Session and return to regular meeting

**14. Return to Open Session**

**15. Action Following Closed Session (if any)**

a.

**16. Adjournment**

Meeting was adjourned at 8:09pm

1<sup>st</sup> Bonomo      2<sup>nd</sup> Clausen

All in Favor

Ayes (5)

Nay (0)

**NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT**

Persons with disabilities requiring reasonable accommodations in this meeting should contact the Township Supervisor's Office, 14350 W. 151st Street, Homer Glen, IL 708-301-4534. Office hours are Monday through Friday from 8:30 a.m. until 4:00 p.m. Please give at least 48 hours notice prior to the meeting. Request for ASL interpreters require five (5) working days advance notice.