

Vicki Bozen

From: Meg Pittman
Sent: Thursday, November 30, 2023 11:10 AM
To: Vicki Bozen
Subject: FOIA Request [INT RRN 29040]

Dear Homer Township,

Under the Illinois Freedom of Information Act, 5 ILCS 140, I am requesting information regarding Homer Township's contracts with each company currently providing the following software services:

1. Enterprise Resource Planning (ERP) system - *An ERP system is a software solution that helps local governments integrate and manage day-to-day business processes and activities.* Here are several functions where an ERP system can be utilized:

- (a) Financial Management
- (b) Human Resources
- (c) Utility Billing
- (d) Assessing & Property Tax

2. Third-Party Community Development Provider who provides the software/cloud services for Online Permit Applications, requests for inspections, planning and zoning, code enforcement, and Business Licensing.

3. Payment Processing System. This contract's provider manages payments on behalf of the municipality, including services such as Utility Billing and Tax payments. They handle Customers' Payment Transactions through electronic data transmission.

I am requesting copies of the following information from the contracts referenced above:

- 1. A copy of the Original contract and a copy of the current contract (including any amendments) between the Homer Township and the vendor who provides the **Enterprise Resource Planning (ERP) system**.
- 2. A copy of the Original contract and a copy of the current contract (including any amendments) between the Homer Township and the vendor who provides **Community Development Resources** (online permitting, inspections, planning and zoning, code enforcement, and licensing).
- 3. A copy of the original contract (including any amendments) with the company who provides **Payment Processing Services**.

I ask that the information be provided electronically by email if possible. If there are any fees for searching or copying these records, please inform me before filling my request. Should you deny my request, or any part of the request, please state in writing the basis for the denial.

I look forward to hearing from you in writing within five (5) working days, as required by the Illinois Freedom of Information Act, either by providing all the requested records or stating when the documents will be made available.

Please confirm receipt of this request.

Kind regards,

Meg Pittman

Mailing Address:
FOIA Professional Services
Attn: Meg Pittman
2200 US Hwy 98, Suite 4 - #382

Daphne, AL 36526

