



Susanna E. Steilen

Supervisor

Tamara O'Brien

Clerk

Keith Gray

Kenneth Marcin

Donald Melody

Christina Sievers

Trustees

Carmen J Maurella, III

Assessor

John Robinson

Highway Commissioner

Sara Palermo

Collector

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Homer Township

Minutes

Monthly Board of Trustees Meeting
November 17, at 7:00 pm
Homer Township Town Hall
16057 S. Cedar Road
Lockport, IL 60491

1. Call to Order

Supervisor Sue Steilen called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Moment of Silence

4. Roll Call for Quorum

Present were Supervisor Sue Steilen, Trustees Ken Marcin, Don Melody, Keith Gray, Chris Sievers, Highway Commissioner John Robinson, Collector Sara Palermo, Clerk Tami O'Brien, and Attorney Dennis Walsh.

Absent was Assessor Carmen Maurella

A quorum was established.

5. Public Comments must sign in

Joanne Milani stated she did not think that Fall maintenance happened at Founders Crossing.

Angie Dryer stated during Fall maintenance, she did not think her requests were relayed, however all the requests were completed.

6. Approval of Minutes

a. Motion to approve October 6, 2025, Monthly Board Meeting Minutes.

Motion to approve by Trustee Gray and second by Trustee Melody

Roll call Vote:

Ayes (5) Trustees Marcin, Melody, Gray, Sievers and Supervisor Steilen

Nays (0)

The motion carried.

7. Reports from Township Officials

a. Trustees

Melody

No report

Gray

The first Veterans Committee meeting was held. Some members are Veterans, with more residents present and willing to join the

committee. Discussion was had on what we want to accomplish with the issues, services and programs that are important to the Veterans.

Sievers

Commended the accomplishments of the Lockport Township High School cross country team and wish the best for the beginning of the season for the basketball team.

Marcin

Nonperishable items are needed for the Township micro pantry. Gave thanks to those who have already donated.

b. Clerk

We held the first Senior Committee meeting, another coming up, adding new members. The Senior Christmas party is coming up. We are working on new events. Attended the new Veterans Committee meeting and the TOI Conference.

c. Highway Commissioner

Had our first snow of the season and salted the roads. We continue to prepare.

d. Assessor

Absent. No report.

e. Collector

No report.

f. Supervisor

Reported she went to tour Campton Township Open Space and learned about their Foundation, different funding mechanisms, and grants. She went to General Assistance training in Rockford and at the Township Official of Illinois conference in Springfield. The TOI conference had Townships with varied populations and needs. The sessions included budgeting, bidding, purchasing, and law. Please be mindful of protecting food items placed in the micro pantry. Winter is the season for mice seeking warmth and food.

8. Action Items

a. Approval of Bills for Payment

Consider for approval payment of all bills for 2025: Certificate of Deposit, Equipment & Building, Founders Crossing Bond, Founders Crossing General, General Assistance, Open Space, Park, Road & Bridge and Town

Motion to approve by Trustee Marcin and second by Trustee Sievers
Roll call Vote:

Ayes (5) Trustees Marcin, Melody, Gray, Sievers and Supervisor Steilen

Nays (0)
The motion carried.

- b. **Approval of Resolution 2025-1117 RES1 approving an IGA between Homer Township, its partnering entities, and Will County for the transfer of Dial-A-Ride services.**

Motion to approve by Trustee Sievers and second by Trustee Gray
Roll call Vote:

Ayes (5) Trustees Marcin, Melody, Gray, Sievers and Supervisor Steilen

Nays (0)

- c. **Approval of Appointment of Sheri Boniecki-Cooling, Tom Canning, Heather Hall, Richard Hall, and Andrew Smigielski to the Open Space/Civic Center Committee**

Motion to approve by Trustee Gary and second by Trustee Melody
Roll call Vote:

Ayes (5) Trustees Marcin, Melody, Gray, Sievers and Supervisor Steilen

Nays (0)

- d. **Approval of Appointment of Tom Canning to the Senior Committee**

Motion to approve by Trustee Melody and second by Trustee Marcin
Roll call Vote:

Ayes (5) Trustees Marcin, Melody, Gray, Sievers and Supervisor Steilen

Nays (0)

- e. **Approval of Appointments of Ed Kerfin and Kevin Baers to the Veterans Committee**

Motion to approve as amended to add Ken Marcin by Trustee Gray and second by Trustee Sievers

Roll call Vote:

Ayes (5) Trustees Marcin, Melody, Gray, Sievers and Supervisor Steilen

Nays (0)

- f. **Approval of 2026 Homer Township Schedule of Regular Meetings**

Motion to approve by Trustee Marcin and second by Trustee Melody
Roll call Vote:

Ayes (5) Trustees Marcin, Melody, Gray, Sievers and Supervisor Steilen

Nays (0)

- g. **Approval of Transfer of Budget Appropriation in the Town Fund**

Consider motion to approve a line-item transfer in the amount of \$2,500.00 from 990 Contingency from Town Budget, Town Fund to 735 Telephone from Town Budget, Town Fund.

Motion to approve by Trustee Sievers and second by Trustee Marcin
Roll call Vote:

Ayes (5) Trustees Marcin, Melody, Gray, Sievers and Supervisor Steilen
Nays (0)

h. Approval of Transfer of Budget Appropriation Road & Bridge Budget, Road & Bridge Fund

Consider motion to approve a line-item transfer in the amount of \$9,000.00 from 716 Legal from Road & Bridge Budget, Road & Bridge Fund to 707 IMRF Co. from Road & Bridge Budget, Road & Bridge Fund

Motion to approve by Trustee Gray and second by Trustee Melody
Roll call Vote:

Ayes (5) Trustees Marcin, Melody, Gray, Sievers and Supervisor Steilen
Nays (0)

i. Approval of Resolution 2025-1117RES2 Resolution Declaring Certain Personal Property to be Surplus and Authorizing Disposal

Motion to approve by Trustee Marcin and second by Trustee Sievers
Roll call Vote:

Ayes (5) Trustees Marcin, Melody, Gray, Sievers and Supervisor Steilen
Nays (0)

j. Discussion for Consensus Regarding Holiday Display Program

Consensus was to keep the decoration limited to lights on the landscaping and not invite the public to put up varied display.

k. Approval of 2025 Homer Township Highway Department Levy

Motion to approve by Trustee Gray and second by Trustee Melody
Roll call Vote:

Ayes (5) Trustees Marcin, Melody, Gray, Sievers and Supervisor Steilen
Nays (0)

l. Approval of 2025 Homer Township Levy

Motion to approve by Trustee Sievers and second by Trustee Marcin
Discussion: Not wanting to increase the levy, but time is needed to study the figures given to line items.

Motion to table by Gray and second by Trustee Melody
Roll call Vote:

Ayes (5) Trustees Marcin, Melody, Gray, Sievers and Supervisor Steilen
Nays (0)

m. Proclamation

A Proclamation Celebrating the 15-year Anniversary of the Homer Glen Junior Woman's Club.

9. Updates

a. Civic Center

We had an open house. We need community input on how the Center will be used before we move forward on finishing the building. The grant management people are still willing to help us fund the septic system. What activities the building will support will impact the septic system.

b. Insurance

Our employee health insurer is raising their rate 1%.

10. New Business

a. Flooring for Founders Crossing Units

Discussion of replacing flooring in the units. Flooring has been replaced when the units are empty. Some current residents are wanting new flooring which brings up questions about moving their furniture and belongings; Who pays for moving and insurance? Attorney Walsh stated the cost of doing multiple units may necessitate a board vote. Further discussion is needed when budgeting.

b. Items for next Agenda

11. Roll Call to Enter Closed Session (if Necessary)

Closed session was not needed and did not take place.

12. Return to Open Session – Not applicable

13. Action Following Closed Session (if any) - Not applicable

14. Adjournment

Motion to approve by Trustee Gray and second by Trustee Melody

Roll call Vote:

Ayes (5) Trustees Marcin, Melody, Gray, Sievers and Supervisor Steilen
Nays (0)

NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

Persons with disabilities requiring reasonable accommodations in this meeting should contact the Township Supervisor's Office, 14350 W. 151st Street, Homer Glen, IL 708-301-4534. Office hours are Monday through Friday from 8:30 a.m. until 4:00 p.m. Please give at least 48 hours notice prior to the meeting. Request for ASL interpreters require five (5) working days advance notice.